



| MEETING DETAILS      |   |
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| <b>Meeting Title</b> | NZIHM Annual General Meeting                                      |
| <b>Date/Time</b>     | 4.30pm Tuesday 19 June 2018                                       |
| <b>Venue</b>         | Gillies Hospital, 160 Gillies Avenue, Epsom 1023 + Teleconference |

| ATTENDEES  |  |   |   |
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| <b>Present</b><br>Jayanthi Mohanakrishnan<br>Bruce Parkes<br>Jennifer Coles<br>Clare Monahan<br>Paula Murray | <b>Teleconference &amp; Video Stream</b><br>Greg Vandergoot<br>Ngaroma Grant<br>Karen Orsborn<br>John McManus<br>Jagpal Benipal<br>Natalie King<br>Kathy Davenport | <b>Proxy</b><br>Marion Dixon (Proxy)<br>Wendy McEwan (Proxy)<br>Cathy Cooney (Proxy)<br><br><b>Apology</b><br>Nick Saville-Wood<br>Hannes Schoeman<br>Gary Lees<br>Jan Adams  | <b>Apology</b><br>Stuart Francis<br>Trisha Dunn<br>Fiona Ritsma<br>Charmaine Pene<br>Jane George<br>Nicola North<br>Carolyn Cooper<br>Rajat Bakshi<br>Phyllis Tangitu |
| <b>Meeting Chair</b>   | Jayanthi Mohanakrishnan  |   |   |
| <b>Minute Taker</b>  | Jayanthi Mohanakrishnan  |   |   |
| ITEMS DISCUSSED  |  |   |   |
| No   | Item   | Discussion/Action   |   |
| 1  | <b>Welcome</b>   | To members present and apologies noted  |   |
| 2  | <b>Previous Minutes</b>  | Previous minutes attached, taken as read; Accepted by John McManus and seconded by Bruce Parkes<br><br>Update: Last year at the AGM the Income and Expenditure report was presented and finalised accounts was approved by the National Council at the meeting in the next month  |   |
| 3  | <b>Matters Arising</b>   | Introduction to the Administrator: NZIHM is happy to welcome Aviv Mirzabaev in the role of the administrator. Aviv started as a student member of NZIHM and has participated actively in the last few Auckland Seminars and is keen to assist in this role.   |   |
| 4  | <b>Nomination of National Councillors</b>  | <p><b>Current National Councillors standing again for 2018-19</b><br/>           Jayanthi Mohanakrishnan, Catherine Cooney, Jennifer Coles, Karen Orsborn, Mala Grant, John McManus and Jagpal Benipal (Fellowship Co-ordinator)</p> <p><b>Stepping down:</b> Jacqueline Cumming had stepped down immediately after the last AGM, Charmaine Pene</p> <p><b>Office Bearers</b><br/>           Jayanthi Mohanakrishnan, President<br/>           Catherine Cooney, Treasurer</p> <p><b>Newly Nominated and Accepted National Councillors</b><br/>           Nicola North<br/>           Paula Murray</p> <p>The new nominees were accepted on to the National Council. Proposed as accepted by Jenni Coles and seconded by Bruce Parkes</p> <p>Jayanthi Mohanakrishnan acknowledged and thanked the National Councillors for their contribution and asked for their continued support again this coming year.</p> |   |
| 5  | <b>Chair's Report</b>  | Presented by President Jayanthi Mohanakrishnan (appended to these minutes)<br>Proposed as accepted by John McManus and seconded by Jenni Coles  |   |

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| 6 | <b>Annual Accounts</b> | <p>The accounts for 2017-18 has been finalised and was presented by Jayanthi Mohanakrishnan on behalf of the treasurer Catherine Cooney.</p> <p>The main income is the capitation fee from ACHSM and main expenses are the accountant fees and teleconference fees. This year the capitation fees from ACHSM was not received before 31 March because of the loss of the Finance person and was received only in April. Provision for this amount has been taken into the finalized accounts.</p> <p>Query about the nil depreciation amounts was raised – this is due to the website depreciation over the years. NZIHM does not hold any other asset.</p> <p>Discussion about ACHSM office re-location and reduction in administrative staff in the head office and branches.</p> <p>Proposal to collect annual membership fees for NZ members has been approved by the ACHSM board but was not able to be configured on their website in time this year. So a concession in fees was made to the NZ members.</p> <p>Bank Balance as at 31 May 2018<br/> Current accounts: \$3896.40<br/> Premium account: \$51934.71<br/> Proposed as accepted by John McManus and seconded by Jenni Coles</p> |
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| 7 | <p><b>General Business</b></p> | <p>a) ACHSM Congress – 2017 Congress in Sydney was a success without about 15 NZ delegates there; 2018 Congress is in Darwin 19-21 September – Registration now open. Please make plans to attend. We have around 10 members attending the Congress.</p> <p>b) Fellowship candidates: In 2017 5 candidates successful from NZ; 5 candidates sitting examination in 2018.</p> <p>c) Alternate Pathway to Fellowship: We have 3 NZ candidates accepted through this stream and one RACMA Fellow under the RACMA dual recognition Programme</p> <p>d) ACHSM/NZIHM Awards 2017 – The following members were accepted<br/> Honorary Fellow Award: Chai Chuah<br/> Life Member: Gordon Davis<br/> Silver Fern Award : Rod Perkins<br/> Nominations for Awards in 2018 have been made and will be announced shortly by ACHSM.<br/> Call for Nomination for 2019. Please nominate a suitable health leader for consideration in appropriate category including Student Member</p> <p>e) Branch Membership and activities: NZIHM currently have 82 members as of 01 March 2018. Branch leads please promote networking and activities for your regional members on a regular basis. Fellows continue to be members but some long standing and active members have not renewed in 2018.</p> <p>f) HiNZ Conference: In 2017, NZIHM partnering with HiNZ were allocated a free booth and registration; Catherine Cooney, Mala Grant and Greg Vandergoot provided support to promote NZIHM at the booth; In 2018 this conference is planned in Wellington on 21-23 November and this year Jayanthi has organised for the ACHSM President Dr Neale Fong to be one of the invited speakers. His talk will be on ‘Better leadership. Healthier communities’ promoting ACHSM and NZIHM. Jayanthi will try and arrange a get together both in Auckland and Wellington.</p> <p>g) Strategic Plan: The plan presented last year still valid; next 12 months priorities – no surprises - grow and retain membership, offer networking opportunities and engaging speakers, mentor future leaders.</p> <p>h) Plans for the future: Work closely with educational institutions – Auckland University, AUT and Auckland Institute of Studies with possible mentoring of students in health disciplines and emerging health leaders; ensuring alignment with pathway as agreed with ACHSM.</p> <p>i) Silver Fern award: Last year’s Silver Fern award was presented to Dr Rod Perkins at a talk organised at the Auckland Branch during the year as he could not be present at the last Congress due to prior commitments. We wish his continued support as an advisor</p> <p>j) Telehealth: The free offer by Auckland DHB using vivid solutions and another private provider has not been useful for NZIHM as their system does not allow booking of the meeting rooms past 5pm. Work in progress to resolve this. Testing with Arkadin on their new solution is currently on and we are using it today – feedback would be good. Arkadin has offered us a fixed monthly fee for unlimited audio and video usage instead of the current per person per minute rate</p> <p>k) Acknowledgement: Jayanthi thanked the sponsors Gilles Hospital and Auckland DHB for the venues and catering, in Auckland, Lakes DHB and Te Arawa Whanau Ora for the venue and Kowhai Health associates for the catering; Health and Quality Safety Commission for the venue; Southern Cross hospitals and Canterbury DHB in Christchurch for the offer to host and cater. We hope you continue to support.. She also thanked the National Council members for their commitment and on-going support. Mala Grant and Jenni Coles thanked Jayanthi for her hard work and leadership on behalf of the national council.</p> <p>Closed at just after 5: 10pm</p> |
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