



MEETING DETAILS	
<b>Meeting Title</b>	NZIHM Annual General Meeting
<b>Date/Time</b>	4.00pm Tuesday 08 August 2017
<b>Venue</b>	Alexandra Room, Level 8, Building 13, Greenlane Clinical Centre Auckland + Skype + Teleconference

ATTENDEES			
<b>Present</b>	Skype:	Telephone/Teleconference:	Apologies and Proxies
Jayanthi	Karen Orsborn	Wendy McEwan	Stuart Francis
Mohanakrishnan	Charmaine Pene	Cathy Cooney	Trisha Dunn
Jagpal Benipal	John McMannus	Greg Vandergoot	Clare Monahan
Bruce Parkes	Jane George		Fiona Ritsma
Nicola North			Marion Dixon
Jennifer Coles			Mala Grant
Sandi Millner			
Faye Gardiner			
<b>Meeting Chair</b>	Jayanthi Mohanakrishnan		
<b>Minute Taker</b>	Ian Yi		
ITEMS DISCUSSED			
No	Item	Discussion/Action	
2	<b>Previous Minutes</b>	Previous minutes attached, taken as read; Accepted by Cathy Cooney and seconded by Bruce Parkes	
3	<b>Matters Arising</b>	Introduction to the Administrator: NZIHM is happy to welcome Ian Yi in the role of the administrator. Ian has participated actively in the last few Auckland Seminars and is keen to continue with us.	
4	<b>Proposed Constitution changes</b>	<p>The National Council proposes the following resolution for the Members to consider and, if thought fit, to pass:</p> <p><b>“That the Constitution as at 18 October 2011 be revoked and replaced with the new Constitution to be effective as from the date of this resolution.”</b></p> <p>Constitution revoked and replaced with new constitution accepted by all members. Will be updated on website            Bruce Parkes appreciated the Council’s effort in getting this work completed</p>	

5	<b>Nomination of National Councillors</b>	<p><b>Current National Councillors standing again for 2017-18</b></p> <p>Jayanthi Mohanakrishnan, Catherine Cooney, Jennifer Coles, Karen Orsborn, Mala Grant, John McManus and Jagpal Benipal, Jacqueline Cumming</p> <p>Stepping down: Wendy McEwan,</p> <p><b>Office Bearers</b></p> <p>Jayanthi Mohanakrishnan, President Catherine Cooney, Treasurer</p> <p><b>Newly Nominated and Accepted National Councillors</b></p> <p>Charmaine Pene</p> <p>The new nominees were accepted on to the National Council. Proposed as accepted by Karen Orsborn and seconded by Cathy Cooney</p> <p>ACHSM and NZIHM both now have amended constitution; ACHSM now has skills based board of directors, require branch directors to be nominated prior to the annual congress. Jayanthi Mohanakrishnan acknowledged and thanked the National Councillors for their contribution and asked for their continued support again this coming year. The National Council also thanked Wendy McEwen for her contribution to the ACHSM sub committees and in representing NZIHM interests at the ACHSM sub committees.</p>
6	<b>Chair's Report</b>	<p>Presented by President Jayanthi Mohanakrishnan (appended to these minutes) Proposed as accepted by John McManus and seconded by Cathy Cooney</p>
7	<b>Annual Accounts</b>	<p>The accounts for 2016-17 is not yet finalised due to personal circumstances of the accountant's availability.</p> <p>Presenting the Income and Expenditure report here (appended to these minutes) and once finalised accounts will be presented at a special general meeting within the next month.</p> <p>NZIHM is now deregistered from GST as approved by the National council.</p> <p>The main income is the capitation fee from ACHSM and main expenses are the administrator's wages, annual; accountant fees and teleconference fees. Discussion about how ACHSM Australian branches and Hong Kong are structured and fees collected/paid into ACHSM</p> <p>Bank Balance as at 31 July 2017 Current accounts: \$1073.65 Premium account: \$45221.05</p>
8	<b>General Business</b>	<p>a) ACHSM Congress 2017 in Sydney end September – we have around 15 members attending the Congress and we plan to meet for a breakfast session</p> <p>b) Fellowship candidates for 2017: 5 candidates sitting examination in 2017. The sixth candidate has been asked to sit the examination next year.</p> <p>c) Alternate Pathway to Fellowship: Discussion around moving this forward in NZ and what is currently happening in Australia</p> <p>d) NZIHM Awards 2018 – Call for Nomination for 2018. Please nominate a suitable health leader for consideration for the following as appropriate:</p> <p>Honorary Member Life Member Student Member Silver Fern Award</p> <p>Nominations for Awards in 2017 have been made and will be announced shortly by ACHSM.</p> <p>e) Branch Membership and activities: NZIHM currently have 69 members. Branch leads</p>

		<p>please promote networking and activities for your regional members on a regular basis.</p> <ul style="list-style-type: none"><li>f) HiNZ Conference 2017: NZIHM partnering with HiNZ, allocated a booth again, registration; Catherine Cooney and Greg Vandergoot have offered to help promote NZIHM at the booth alongside Jayanthi.</li><li>g) Strategic Plan: The plan presented last year still valid; next 12 months priorities – no surprises - grow and retain membership, offer networking opportunities and engaging speakers.</li><li>h) Plans for the future: Work closely with educational institutions – Auckland University, AUT and recently Auckland Institute of Studies with possible mentoring of students in health disciplines and emerging health leaders; ensuring alignment with pathway as agreed with ACHSM. Nicola would like to revive the NZIHM president coming to talk to University students and linking in Massey and Otago universities as well. Victoria is already linked. Majority of Masters health programme students are domestic students.</li><li>i) Silver Fern award: The highlight of the evening was the presentation of the last year’s Silver Fern award to Prof Nicola North who could be present at the last Congress due to prior commitments. Congratulations to Nicola and hope she will continue with NZIHM as an advisor</li><li>j) Telehealth: Initial testing done with ADHB using vivid solutions and another private provider. Testing at next stage would involve ensuring no firewall. Sandi Millner offered to link in with Lucy Westbrook and suggested using zoom if firewalled.</li><li>k) Acknowledgement: Jayanthi thanked the sponsors Gilles Hospital and Auckland DHB for the venues and catering. She also thanked the National Council members for their commitment and on-going support. Jayanthi once again thanked Wendy McEwen for her contribution to NZIHM in the last couple of years. Cathy Cooney thanked Jayanthi for her hard work and leadership on behalf of the national council.</li></ul> <p>Closed at just after 5pm</p>	
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